MINUTES OF ANNUAL GENERAL MEETING OF THE FORSTER-TUNCURRY MEMORIAL SERVICES CLUB LTD HELD MONDAY 27TH OCTOBER 2025

CHAIR:

President and Chairperson P Nicholas declared the meeting open at 5.30 pm and requested that the doors be closed.

ACKNOWLEDGEMENT OF COUNTRY:

The Chairperson respectfully acknowledged the Worimi people as the traditional custodians of the land on which we gather and pay respect to their elders, past, present, and emerging.

PRESENT:

111 members registered in attendance.

INTRODUCTIONS ON STAGE:

The Chairperson introduced those on the dais being Colin Cross (Vice President), Neil Stuckey (Vice President), Peter Clarke (General Manager), Lyndell Howe (Finance Manager), and Andrew Parsons, Harrison Main & McArthur (Auditor).

ACKNOWLEDGE SPECIAL GUESTS:

The Chairperson then introduced special guests and Board Colleagues – Colin Constable, Robyn Kirk, Peter Rayner, Barry Sinclair, Maxine Calladine and Life Members.

MINUTE'S SILENCE:

The Chairperson called on those present to stand and observe a minutes' silence out of respect of members who had passed away during the year and deepest sympathies were offered to their families.

APOLOGIES: Apologies were received from N Johnson - Membership No. 123, G Stewart – Membership No. 15941, G Stewart – Membership No. 15940, F Partridge – Membership No. 15924, N Pizarro - Membership No. 9529 and K Nicholas – Membership No. 13871

It was resolved that the apologies be accepted

CARRIED.

NOTICE OF MEETING AND QUORUM:

The Chairperson inquired with the General Manager whether the meeting has been correctly constituted and a quorum exists.

The General Manager reported that the Notice of Meeting had been duly circulated as required by the Club's Constitution to all members on Wednesday 17th September 2025 and is taken as read; and that a quorum was present, meeting the requirements of Clause 64 of the Club's Constitution. The Chairperson noted that further copies of the Notice of

Chairperson ……

Meeting, Annual Report and 2024 Annual General Meeting and General Meeting Minutes were available to members upon entering the auditorium.

Meeting Standing Orders;
The Chairperson drew attention to the meeting standing orders and spoke to the proposed application of those orders.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING:

It was resolved that the Minutes of the Annual General Meeting held Monday 28th October 2024 be adopted as a true and correct record of the proceedings

CARRIED.

MINUTES OF GENERAL MEETING:

It was resolved that the Minutes of the General Meeting held Monday 2nd June 2025 be adopted as a true and correct record of the proceedings

CARRIED.

RECEPTION OF 2025 ANNUAL REPORT AND OTHER REPORTS:

The Chairperson called for a Motion that the reports as circulated be taken as read and received.

It was resolved that the 2025 Annual Report including Financial Statements, President and other reports as circulated were taken as read and received

CARRIED.

BUSINESS ARISING FROM ANNUAL REPORT:

The Chairperson asked the General Manager whether any questions relating to the 2025 Annual Report have been formally received.

The General Manager reported that no questions have been received regarding the 2025 Annual Report.

The General Manager tabled his report highlighting the following summarised points:

- 2025 Challenging year
- Net Profit after tax of $1.36m
- Revenues reached $33.7m
- Repaid borrowings $2m
- Investment into building, plant etc $11m
- Year-end accumulated cash holdings $2.5m
- Board adopted Strategic Business Plan 2028 Plus
- Future Development points 1 to 6
- Community support exceeded $750k
- Thanks extended to Board, Management and Staff

Chairperson .....

ADOPTION OF 2025 ANNUAL REPORT:

It was resolved that the 2025 Annual Report be adopted

CARRIED.

ORDINARY RESOLUTIONS:

The Chairperson advised that Members are asked to consider and if thought fit pass the Ordinary Resolutions as outlined in the Clubs 2025 Notice of Meeting.

At the request of the Chairperson the General Manager explained the Ordinary Resolutions.

Ordinary Resolution No. 1

The first resolution is to have the members in a General Meeting approve reasonable expenditure by the Club in relation to duties performed by the Club's Directors.

The Board recommends Ordinary Resolution No. 1 to this meeting.

As all members have been given due notice of this resolution as it has been included and circulated in the Clubs 2025 Notice of Meeting as outlined hereunder, that any discussion now be invited by the Chairperson or a motion be received from the floor of the meeting.

That pursuant to the Registered Club's Act:

1. The members hereby approve and agree to reasonable expenditure by the Club until the next Annual General Meeting of the Club for the following activities of Directors

   (a) The reasonable cost of a meal and beverage for each Director immediately before or immediately after a Board or Committee Meeting on the day of that Meeting where the Meeting corresponds with a normal meal time.

   (b) (i) Reasonable expenses incurred by Directors in relation to such other activities including entertainment of special guests to the Club;

   (ii) Expenses involved in attendance at Intra-Club activities, sponsorship of sporting events deemed by the Directors to be of benefit to the Club and/or the community and other promotional activities performed by Directors;

   (iii) Reasonable costs of Directors attending all functions and activities at the Club deemed by the Directors to be of benefit to the Club;

(iv) Reasonable costs for the attendance at functions with spouses where appropriate, and required, to represent the Club; with the expenses of any of that aforementioned activities to be approved by the Board before payment is made on the production of receipts, invoices or other proper documentary evidence of such expenditure;

(c) Reasonable expenses for the provision of a Chairpersons Dinner once a year and on such occasions as the Board might approve with the persons in attendance to comprise the Directors and their partners and persons chosen by the Chairperson who have supported the club during the relevant year and thereby promoted the success of the club;

(d) The payment of Directors and Officers insurance cover premiums;

(e) The Club to provide a uniform for Directors consisting of blazer, tie, trousers/skirt, shirt/blouse, sports jacket and cleaning expense of same;

(f) That each Director be entitled to a specified parking space in the Club's car park;

(g) That each Director be entitled to be provided with an electronic device (for example a laptop computer, i-pad, tablet or other similar device) and an electronic storage device (for example a flash drive or portable hard drive);

(h) That each Director be entitled to be provided with external access to the internet.

2. The members acknowledge that the benefits in paragraph (1) are not available to the members generally but only to those who are Directors of the Club and those members directly involved in the above activities.

There being no discussion from the floor of the meeting, it was resolved that Ordinary Resolution No. 1 as circulated and explained be approved

CARRIED.

At the request of the Chairperson the General Manager explained Ordinary Resolution No. 2.

The General Manager explained that the second ordinary resolution is to have members in the General Meeting approve reasonable expenditure by the Club for Directors to attend seminars, lectures, trade displays and other similar events including Australasian Hospitality and Gaming Expo, Australasian

Gaming Expo and ClubsNSW Annual Conference and Annual General Meeting and to visit other clubs to enable the Club's governing body to keep abreast of current trends and developments which may have a significant bearing on the nature and way in which the Club conducts its business.

The Board recommends Ordinary Resolution No. 2 to this meeting.

Again, as all members have been given due notice of this ordinary resolution being included and circulated in the Clubs 2025 Notice of Meeting as outlined hereunder that any discussion now be invited by the Chairperson or a motion be received from the floor of the meeting.

Ordinary Resolution No. 2
That pursuant to the Registered Clubs Act 1976:

(a) The members hereby approve and agree to reasonable expenditure by the Club for professional development and education of Directors until the next Annual General Meeting and being:

(i) The reasonable cost of Directors attending at the Australasian Hospitality and Gaming Expo, Australasian Gaming Expo and ClubsNSW Annual Conference and Annual General Meeting;

(ii) The reasonable costs of Directors attending Seminars, Lectures, Trade Displays, Organised Study Tours, Fact-finding Tours and other similar events as may be determined by the Board from time to time;

(iii) The reasonable cost of Directors attending other clubs or similar types of business for the purpose of observing their facilities and methods of operation;

(iv) Attendance at functions with spouses where appropriate, and required, to represent the Club.

(b) The members acknowledge that the benefits in paragraph (a) above are not available to members generally but only to those who are Directors of the Club and those members directly involved in the above activities.

There being no discussion from the floor, it was resolved that Ordinary Resolution No. 2 as circulated and explained be approved

CARRIED.

Ordinary Resolution No. 3
At the request of the Chairperson the General Manager explained Ordinary Resolution No. 3.

The General Manager explained the third resolution is to have members hereby approve and agree to the members of the Board during the period preceding this Annual General Meeting receiving Honoraria for the positions named and for the sums referred to below in respect of services rendered to the Club and the members further acknowledge that the Honoraria are not available to members equally but only those members elected to the Board of Directors of the Club:

i $15,000 to the President;
ii $10,000 to the Vice Presidents;
iii $8,000 to each Director.

The level of Honoraria proposed is the same amount paid last year.

The Board recommends Ordinary Resolution No. 3 to this meeting.

There being no discussion from the floor of the meeting it was resolved that Ordinary Resolution No. 3 as circulated and explained be approved

CARRIED.

Ordinary Resolution No. 4

At the request of the Chairperson the General Manager explained Ordinary Resolution No.4

The General Manager stated that this resolution pursuant to the Registered Clubs Act of 1976: as amended, the members hereby approve and agree to the Sports Bowls Co-ordinator receiving an Honoraria of $10,000 for the year 2025/2026. The Sports Bowls Co-ordinator administers bowling events at the Sports Club and is remunerated for such service. The level of Honoraria proposed is a similar amount paid on the last occasion.

If the Sports Bowls Co-ordinator only holds this position for part of the year, then the Honoraria shall be paid on a pro-rata basis.

The Board recommends Ordinary Resolution No.4 to this meeting.

There being no further discussion from the floor of the meeting it was resolved that Ordinary Resolution No. 4 as circulated and explained be approved

CARRIED.

ANY OTHER BUSINESS:

At the request of the Chairperson the General Manager reported that no notices of motion up to and including the 22nd August 2025 or any questions in relation to the Annual report up to and including 22nd October 2025 had been received.

Chairperson ……

The Chairperson invited any other business from the meeting.

B Parsons Membership No. 849 acknowledged the Club's Board and Management foresight and courage with the recently completed Club Forster, extensions and renovations. The Atrium, Courtyard and Children's playground area has been an enormous success in attracting the younger family demographic to the Club for which you all are to be congratulated.

The Chairperson thanked the Club Forster Bluewater Fishing Club for volunteering their time in assisting with the meal service.

CLOSE:

The Chairperson declared the meeting closed at 5.55pm and thanked those present for their attendance and invited them to partake of food and refreshments.

Signed as a correct record

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CHAIRPERSON **SECRETARY**

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DATE